



# COUNTY OF SAN MATEO

## COMMISSION ON THE STATUS OF WOMEN

**AGENDA**  
**January 26, 2016**  
**San Mateo County Office Building**  
**455 County Center, Redwood City – Room 101 (first floor)**  
**6:30 P.M.**

ITEM	PERSON RESPONSIBLE	TIME
1. Call to order	Tanisha Hughes, President	
2. Swearing in of New Commissioners	Monali Sheth, Deputy County Counsel	5 min.
3. Roll Call	Tanisha Hughes, President	1 min.
4. Introduction of Commissioners	Tanisha Hughes, President	15 min.
5. Approval and Adoption of Agenda	Tanisha Hughes, President	2 min.
6. Approval of November Minutes	Tanisha Hughes, President	2 min.
7. Group Agreements <ul style="list-style-type: none"> <li>○ Arrive on time/start on time</li> <li>○ Take turns speaking</li> <li>○ Speak loud enough for everyone to hear</li> <li>○ Be courteous of other opinions</li> <li>○ Listen to hear a different perspective than your own</li> <li>○ Mute phones, PDA's, pagers</li> <li>○ Allow the chair to guide the process</li> <li>○ Chair will check in about remaining time at 8:15 PM</li> </ul>	Tanisha Hughes, President	1 min.
8. PUBLIC COMMENT <i>If a member of the public wants to address the Commission on a topic that is not on the agenda, the President will recognize them at this time. (Speakers are customarily limited to three minutes.)</i>		
9. Brown Act & Other Legal Requirements	Monali Sheth, Deputy County Counsel	45 min.

10. Report from President a) Update on Plan for Retreat b) Plan for February Work Group Meeting c) Review of 2016 Meeting Schedule	Tanisha Hughes, President	5 min.
11. Director's Report a) Update on Gender Analysis of Boards and Commissions b) 2016 Women's Hall of Fame c) New Commissioner Orientation	Honora Miller, Director	5 min.
12. Youth Commissioner Updates	Bharathi Chinnakotla Annie Lu	5 min.
13. Work Group & Project Updates a) Women's Jail b) Women's Political Leadership Development c) Human Trafficking d) Women's Hall of Fame	ALL	30 min.
14. Opportunities for Collaboration/Event Announcements	ALL	5 min.
15. Adjournment	Tanisha Hughes, President	1 min.

**2016 Meetings 6:30 - 8:30 PM**

January 26

March 22

May 24

July 26

September 27

November 15 (3<sup>rd</sup> Tuesday)

**Work Group Meetings 6:30 - 8:30 PM (hold availability)**

February 23

April 26

June 28

August 23

October 25

Public records that relate to any item on the open session agenda for a regular meeting of the Commission on the Status of Women are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the

members of the Commission. Those public records are available for public inspection at the Human Resources office located at 455 County Center, 5<sup>th</sup> floor, Redwood City, CA 94063 by appointment. The documents are also available to be sent electronically by emailing [hmiller@smcgov.org](mailto:hmiller@smcgov.org) or calling 650-363-4872.

**IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT**, auxiliary aids and services for this meeting will be provided upon request when given three days' notice. Please call 650-363-4872 (voice) or email [hmiller@smcgov.org](mailto:hmiller@smcgov.org).