



COUNTY OF SAN MATEO

COMMISSION ON THE STATUS OF WOMEN

AGENDA
Tuesday, November 15, 2016
San Mateo County Office Building
455 County Center, Redwood City – Room 101 (first floor)
6:30 P.M.

ITEM	PERSON RESPONSIBLE	TIME
1. Call to Order	Tanisha Hughes, President	
2. Roll Call	Tanisha Hughes, President	1 min.
3. Public Comment is an opportunity for members of the public to address the commission on any topic that is not on the agenda. If your subject is not on the agenda, the President will recognize you at this time. Speakers are customarily limited to two minutes. (speaker cards are not required)		
4. Approval and Adoption of Agenda	Tanisha Hughes, President	2 min.
5. Approval of September Meeting Minutes	Tanisha Hughes, President	2 min.
6. Group Agreements <ul style="list-style-type: none"> ○ Arrive on time/start on time ○ Take turns speaking ○ Speak loud enough for everyone to hear ○ Be courteous of other opinions ○ Listen to hear a different perspective than your own ○ Mute phones, PDA's, pagers ○ Allow the chair to guide the process ○ Chair will check in about remaining time at 8:15 PM 	Tanisha Hughes, President	1 min.
7. Report from Commission President	Tanisha Hughes, President	5 min.
8. Report from Commission Director	Honora Miller, CSW Director	5 min.

9. Discussion: Is the Current Meeting Structure Meeting Commission Needs?	Tanisha Hughes, President	10 min.
10. Approval of 2017 Meeting Schedule	Tanisha Hughes, President	5 min.
11. Election of 2017 Commission Officers	Honora Miller, CSW Director	5 min.
12. Discussion: Brainstorm Retreat Planning for January 2017	Honora Miller, CSW Director	10 min.
13. Work Group & Project Updates a) Women's Jail b) Women's Political Leadership Development c) Human Trafficking d) Women's Conference e) Women's Hall of Fame f) Clothing Drive	ALL	20 min.
14. Opportunities for Collaboration/Event Announcements	ALL	5 min.
15. Adjournment	Tanisha Hughes, President	1 min.
16. New Commissioner Orientation – this is a session for the newest commissioners on commission procedures and practices.	Honora Miller, CSW Director	45 min.

Next Meeting - 6:30 – 8:30 PM
January 24th

Public records that relate to any item on the open session agenda for a regular meeting of the Commission on the Status of Women are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available for public inspection at the Human Resources office located at 455 County Center, 5th floor, Redwood City, CA 94063 by appointment. The documents are also available to be sent electronically by emailing hmiller@smcgov.org or calling 650-363-4872.

IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT, auxiliary aids and services for this meeting will be provided upon request when given three days' notice. Please call 650-363-4872 (voice) or email hmiller@smcgov.org.
Commission on the Status of Women

