

**Commission on the Status of Women of San Mateo County
New Commissioner Orientation
August 27, 2018
6:20 – 8:30 PM**

Agenda

Time	Item	Facilitator
6:20 pm	Refreshments and Welcome	Tanya Beat
6:30pm	Quick Introductions (ice breaker activity <i>after</i> the Brown Act)	
6:35pm	Brown Act Presentation/Related Legal Issues	Monali Sheth, County Counsel
7:10pm	Ice-Breaker Activity	Tanya Beat
7:20pm	<ul style="list-style-type: none"> • Background of Commission • RISE 2020 Women’s Leadership Conference & Women’s Hall of Fame 	<ul style="list-style-type: none"> • Anisha Weber • Dana Linda
7:40pm	How the Commission Works: <ul style="list-style-type: none"> a) Boards & Commissions Handbook b) Role of the Officers c) Role of the Director d) Expectations/responsibilities of Commissioners 	Anisha Weber Tanya Beat
8:10pm	2019-2020 Work Plan	Tanya Beat
8:30 PM	Close	