



COUNTY OF SAN MATEO

COMMISSION ON THE STATUS OF WOMEN

Meeting Minutes

Friday, February 16, 2018
San Mateo Credit Union Conference Room
350 Convention Way, Redwood City
9:00 AM

1. Call to Order

The meeting was called to order by CSW President Linda Koelling at 9:00 am.

2. Roll Call

Commissioners Present: Becky Abens (onions), Shweta Bhatnagar (curry powder), Linda Koelling (potato), Darya Larizadeh (potato) Fou Liaiga-Anoai (beef or chicken), Christine Padilla (tomato), Anisha Weber (carrot)

Staff Present: Tanya Beat (parmesan cheese); Juda Tolmasof (water), Supervisor Carole Groom, Pat Brown (flour)

3. Public Comment

No public comment.

4. Approval and Adoption of Agenda

Motion to approve by Becky Abens, seconded by Fou Liaiga-Anoai. Unanimously approved.

5. Approval of CEASE Resolution Letter to Board

Motion to approve by Fou Liaiga-Anoai, seconded by Becky Abens. Unanimously approved.

6. Resolution: CEDAW

- a. CSW requests to have more time and information about CEDAW to learn more about its impact. If the County is asking for cities to enact, we need to ensure that it is do-able. Carole will share our request to do research with David Canepa. We slate this for the March 27 CSW meeting.

7. Introduction of Pat Brown, Retreat Starts – Review of Agenda

8. Match Description with Commissioner

9. Comments from Supervisor Groom

- Current issues in the County: #MeToo; Pay Scale; Developing Young Women in Leadership.

10. What a Commission in SMC Does

- Vision 2025; you are an advisory group
- Examples of past CSW projects: Hall of Fame; Women's Art Exhibit collaboration; Women's Equality Day (with WCLN); Clothing Drive; Speak-Up forum;
- It's good for the Commission to assess what they want to continue and what new projects they want to create.
- Monali Sheth, County Council: review the role of the Commission. Limitations to that role so that you can successfully serve the BOS on women's issues. Examples: when out in public, you only represent yourself unless the CSW gives you authority to represent the CSW. You're not able to lobby. Refer to Brown Act sheet for bullet points.
 - Share about the WLC & HOF and invite people to the event.

11. Discussion: Commission Mission Statement

- Commissions don't create program; you are advisors
- Review of Survey
 - i. Reflect on barriers of success or addressing your mission.
 - ii. Think about topics and/or speakers for your CSW meetings
 - iii. How do you achieve your mission? (address vacancies, onboarding)

12. Develop Goals for 2018-19

- Increase visibility on events, projects on social media & networking
- Create 1 cohesive workplan; eliminate committees but need to create a process for the projects getting done (role for everyone)
- Clarify goals & roles (helpful to have support from Tanya & Juda)
- Clarify expectations when you are new (this is not for everyone)
- Need for Members to be out in Community more
- Require applicants to attend 1 CSW meeting prior to applying.
- Hold 4 meetings out in the County
- Consider having community members help us with projects
- Identify key women's issues as regular Agenda item for each meeting
- Reduce the size of the Commission? (update the Procedural Rules)

13. Reflection and Commitment to Action

Women in the Workplace

- Schedule CSW meetings quarterly in different areas in SMC
- Incorporate a Speak-Up in those meetings
- Bring back the clothing drive and tie it to those quarterly offsite meetings

Criminal Justice

- All agree that the CSW should all work together and put this work group on the back burner. All the projects that were planned required meeting with the jail staff and that made it very difficult to meet. Example: re-entry guide has stalled.
- Can continue to recruit & outreach for volunteers to come in to teach in jail (as an entire Commission)
- Keep our support of CHOICES (attend their events, have a drive for them, send in support letter to BOS)

Women's Leadership Conference & Women's Hall of Fame

- Identify if the event is successful and why
- Create a "how to" guide or document on the conference to help people in the future
- Hall of Fame: every other year (next one would be 2020); early effort to recruit Young Women of Excellence
- Create a theme for the Hall of Fame that is relevant to a key women's issue
- We want honorees to be ambassadors, join us for meetings/Speak ups; and we join them for an event or project in their community.
- More than likely, there won't be another WLC; however, the Commission can provide women's leadership as speakers and mentors
- Conference Update (sponsorship, outreach, volunteers, teens)

Extrapolate Overarching Goals based on your goals:

1. Be a Committee-of-a-Whole; develop and implement a cohesive work plan.
2. Increasing visibility and LISTEN to people in the County. Compile & report that to BOS.
3. Ongoing process to identify what those issues are
4. Assess the size of the CSW and what those functions/roles are; new members receive excellent on-boarding (better application and interview process)
 - a. The most effective use of our meeting time needs reviewed.
 - b. We need to determine what the structure will be if we don't have committees. Topics and projects that are "back-burnered" will be noted on the Work Plan.

14. Task for CSW to do with Conference:

- Commit to registering 5-8 people per week from now until the conference.
- Give people a "why" to attend

15. Plan out CSW meetings for 2018-2019 when workplans are created.

16. Appreciations

17. Adjournment

The meeting was adjourned at 1:30pm